



December 15th, 2024 ASC Minutes

NEXT ASC MEETING WILL BE HELD ON JANUARY 19TH, 2025

Announcements

(To be read at meetings by GSR)

OTHER OPEN POSITIONS ARE: P&A, OUTREACH

COME TO ANY ASC MEETING TO LEARN MORE ABOUT THESE POSITIONS EXPERIENCED MEMBERS WILL ASSIST WITH HELPING NEWER MEMBERS LEARN.

Groups:

- Gratitude In The Hood needs support and home group members!
- The Journey Continues will be having an Ugly Sweater Party on 12/22 from 4:30-7.
- Good Orderly Direction will not have a meeting on 12/22 to support the Ugly Sweater Party.
- Carry the Message continues to hold a game night on the last Wednesday of every month. Pizza has been promised.

Activities:

- Activities met for the last time this year on Monday, December 2nd and will resume meetings next year. Date and time TBD.

H&I:

- H&I meets every 3rd Sunday before Area @ 2p.m.

Website:

- New flyers have been distributed to homegroups with information on how to request a Text Alert and how to get information on the website. (Please see flyers for details.)

For the Group Conscience

Elections/Nominations/Motions:

- [REDACTED] – Elected as Area Chair for 2025 and bank signer
- [REDACTED] – Elected as Area Treasurer 2025 and bank signer
- [REDACTED] Elected as RCM for 2025 and bank signer
- [REDACTED] – Elected as Area Secretary 2025
- [REDACTED] Nomination for H&I Chair 2025(was postponed until January due to absentee)
- [REDACTED] – Elected as Lit Chair 2025
- [REDACTED] – presented a motion to receive the yearly \$1,000 from Area for the Spiritual Retreat, and to increase the amount to \$1,500 because reservation of the space has increased.
- [REDACTED] presented a motion to update policy wording of The Outreach Subcommittee form.

Sharing session:

- No Report

Administrative/Subcommittee Reports:

Chair:

- No Report

Treasurer:

- No Report

H&I:

- See attached report

Literature:

- See attached report

Activities:

- See attached report

Public Relations:

- See attached report

Old Business:

- Postponed voting of ██████████ to H&I Chair due to absenteeism. Will be voted on at next ASC meeting.

New Business:

- Nothing to report.

Minutes from ASC December 19th, 2024

Chair – ██████████ Elected

Vice Chair – ██████████ (Verbal)

Secretary – ██████████ Elected

Treasurer – ██████████ Elected

P&A – VACANT

Subcommittee Report

RCM – ██████████

Alt. RCM – ██████████

H&I – VACANT

Literature – ██████████ (Written)

Activities – ██████████ (Written)

Public Relations – ██████████ (Written)

Outreach – VACANT

Website – ██████████ (Written)

MOTION FORM

ASC Date: 12/15/2024

Homegroup Name: 2025 Spiritual Retreat Committee

GSR Name: Chair - [REDACTED]

Motion:

We would like to ask Area to release the reserved funds
of \$1,000.00 to the 2025 Spiritual Retreat Committee

Intent (Describe why your homegroup is making this motion):

We need to make a down payment to Camp Findley
Preparing for our first event which will take place in February
and begin purchasing merchandice.

~~Seconded By (Group): _____~~
~~GSR Name: _____~~



MOTION FORM

ASC Date: 12/15/2024

Homegroup Name: 2025 Spiritual Retreat Committee

GSR Name: Chair - [REDACTED]

Motion:

We would like to ask Area to increase the Spiritual Retreat reserve to \$1,500. Venue prices and food have significantly increased. *This would be a permanent increase for the Spiritual Retreat. Reservation cost is \$1,100.00.*

Intent (Describe why your homegroup is making this motion):

The costs associated with the Spiritual Retreat has increased significantly since COVID due to inflation. Camp Findley and Camp Sherwin have both revised their prices. No matter where future committee's choose to have the event the current reserve of \$1,000 is not enough.

~~Seconded By (Group): _____~~

~~GSR Name: _____~~



MOTION FORM

Asc Date: 12/15/2024

Sub-Committee Name: Spiritual Retreat

Chair: _____

Treasurer: _____

Motion:

The Spiritual Retreat Committee has approved the following budget for submittal to LEANA
We motion that the LEANA ASC release Spiritual Retreat escrow allocations of \$1,000.00

Intent:

The funds will be used to secure the event venue, organizing a fund raising event (Chilli Cookoff) and T-Shirt purchases.

BUDGET PROPOSAL:

Line Item amount

LEANA SPIRITUAL RETREAT

OCTOBER 20, 2024 LEANA ASC MEETING

Venue	Findley Camp Depoist	\$400.00
Merchandise	Unisex Crewneck T-Shirts	\$300
Fundraiser		\$300

MOTION

Motion: **Update policy wording to reflect the recent move of the Sponsorship Behind the Walls Program from The Outreach Subcommittee to The H and I subcommittee.**

Intent. **To keep regional policy current.**

Ok this is a simple motion, but quite wordy so bear with. We will handle this process in three steps. First, we will update the Subcommittees of TSRSCNA section of policy. Second, we will remove all relative wording from the Regional Outreach subcommittee policy that relates to the Sponsorship Behind the Wall program. And then clean up that section. And lastly, we will add the necessary wording to the H and I subcommittee policy that defines the responsibility to manage the SBW program.

Let's get started.

1. Subcommittee of TSRSCNA section update.

On page 14 of policy, subheading (a.) of **Subcommittees of TSRSCNA** section,

a. Hospitals and Institutions (H&I)

Reads: The purpose of the TSRSCNA Hospital & Institutions Subcommittee is to help coordinate Area H&I activities, provide a place where Area H&I Subcommittees can meet to share their experience, strength and hope, and to sponsor workshops and learning days. This Subcommittee will follow all applicable TSRSCNA and NAWS Guidelines and Policy.

If the TSRSCNA H&I Subcommittee needs literature, it will procure literature from TRSO, Inc. via voucher system. The literature voucher for this Subcommittee is not to exceed \$200.00 between regular meetings of TSRSCNA.

Change to: The purpose of the TSRSCNA Hospital & Institutions Subcommittee is to help coordinate Area H&I activities, provide a place where Area H&I Subcommittees can meet to share their experience, strength and hope, and to sponsor workshops and learning days. Also, The Hospital & Institution subcommittee will oversee the Sponsorship Behind the Walls Program. This Subcommittee will follow all applicable TSRSCNA and NAWS Guidelines and Policy.

The TSRSCNA H&I Subcommittee shall have a \$50.00 monthly budget for The Sponsorship Behind the Walls Program. If the TSRSCNA H&I Subcommittee needs literature, it will procure literature from TRSO, Inc. via voucher system. The literature voucher for this Subcommittee is not to exceed \$200.00 between regular meetings of TSRSCNA.

d. Outreach

Reads: The purpose of the Outreach Subcommittee is to assist isolated Groups or troubled Areas within the Tri-State Region providing information through literature or attendance.

It is the responsibility of the TSRSCNA Outreach Subcommittee to:

- Direct such Groups and Areas to other local service bodies, NA meetings, TRSO, Inc., TSRSCNA or to NAWS.
- This Subcommittee shall have a working budget of \$200.00 between regional meetings and will follow all applicable TSRSCNA and NAWS Guidelines and Policy.

MOTION

- To work with STL Programming Subcommittee to ensure that an Outreach workshop is included to allow for the opportunity for development of and interest and understanding of Outreach.
- This subcommittee will oversee the "Behind the Walls" program.

Change to:

- Direct such Groups and Areas to other local service bodies, NA meetings, TSRSO, Inc., TSRSCNA or to NAWS.
- This Subcommittee shall have a working budget of \$100.00 between regional meetings and will follow all applicable TSRSCNA and NAWS Guidelines and Policy.
- To work with STL Programming Subcommittee to ensure that an Outreach workshop is included to allow for the opportunity for development of and interest and understanding of Outreach.

2. Remove All reference to SBW Program from The Outreach Subcommittee section.

All references to page numbers, sentences, paragraphs and the like are from Regional Outreach Subcommittee Policy section of the Regional Policy.

All shall be Removed.

- A. On pg.1, Roman numeral I, next to the last sentence reads. This sub-committee is also for SBW which sponsors inmates currently incarcerated though letters.
- B. Pg 1. , II, M. Shall respond to all request for information and sponsorship by inmates
- C. Pg1, III, Third sentence. Budget will be used for materials necessary for SBW such as stamps, envelopes, postage, paper, pens, and meeting list.
- D. Pg. 2, IV, second sentence. Institutional Liaison.
- E. Pg. 2, VI second sentence. Institutional liaison
- F. Pg. 4, D. Institutional Liaison. The whole description. 1-6.
- G. Pg. 4, VII SBW . All under heading.

Clean up Outreach section.

A. Pg. 4, E-Area Liaison shall become D.

B. Pg. 1. III Funding.

Reads:

This subcommittee shall have a working budget of \$200 between regional meetings and will follow all applicable TSRSCNA and NAWS guidelines and policies.

Budget will be used for materials necessary for Sponsorship Behind the Walls such as stamps, envelopes, postage, paper, pens, IPs, and meeting lists.

Funds, no greater than \$50.00 (50%of monthly budget), will be spent on materials to assist areas and meetings needing support. Purchases will be made following a group conscious at that Area and Meeting and a group

MOTION

conscious decision of the Regional Outreach Subcommittee. Purchases are limited to recovery-related literature and materials (e.g., coffee, cups, food, etc., are not to be purchased with these funds).

Change to:

This subcommittee shall have a working budget of \$100 between regional meetings. Funds shall be spent on materials to assist areas and meetings needing support. Purchases will be made following a group conscious at the Meeting and or Area in need level, and a group conscious decision of the Regional Outreach Subcommittee. Purchases are limited to recovery-related literature and materials (e.g., coffee, cups, food, etc., are not to be purchased with these funds) and will follow all applicable TSRSCNA and NAWS guidelines and policies.

3. Now to change The H and I Policy wording:

All reference to page numbers, sentences, paragraphs and the like are from H and I Subcommittee Policy section of the Regional Policy.

1. I - BASIC PURPOSE:

Reads:

The purpose of the TSRSCNA Hospital & Institutions sub-committee is to help coordinate Area H&I activities, provide a place where Area H&J committees can meet to share their experience, strength, and hope, and to sponsor workshops and learning days. This sub-committee will follow all applicable TSRSCNA and NAWS guidelines and policy.

If the TSRSCNA H&J sub-committee needs literature, it will procure literature from TRSO, Inc. via a voucher system. The literature voucher for this sub-committee is not to exceed \$200.00 between regular meetings of the TSRSCNA.

Change to:

The purpose of the TSRSCNA Hospital & Institutions Subcommittee is to help coordinate Area H&I activities, provide a place where Area H&I Subcommittees can meet to share their experience, strength and hope, and to sponsor workshops and learning days. Also, The Hospital & Institution subcommittee will oversee the Sponsorship Behind the Walls Program. This Subcommittee will follow all applicable TSRSCNA and NAWS Guidelines and Policy.

The TSRSCNA H&I Subcommittee shall have a \$50.00 monthly budget for The Sponsorship Behind the Walls Program. If the TSRSCNA H&I Subcommittee needs literature, it will procure literature form TRSO, Inc. via voucher system. The literature voucher for this Subcommittee is not to exceed \$200.00 between regular meetings of TSRSCNA.

2. II - Function of Subcommittee

Add K: This subcommittee shall oversee The Sponsorship Behind the Walls Program.

3. III - Subcommittee Membership.

Add Sponsorship Behind the Walls Chairperson to the list of members.

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4. IV- AGENDA

INSERT @ # 9 Sponsorship Behind the Walls Program report. Literature Disbursement Report shall become # 10 and then continue consecutive numbering sequence.

5. V - Voting Members

Add Sponsorship Behind the walls Chairperson

6. VI - QUALIFICATIONS AND RESPONSIBILITIES OF SUBCOMMITTEE MEMBERS

ADD D. Sponsorship Behind the Walls Chairperson.

1. Is elected by the H&J Subcommittee.
2. Requires at least three (3) years uninterrupted clean time.
3. Must have at least one (1) year experience of Regional H&I work.
4. Must complete a H and I, and a Sponsorship Behind the Walls workshop. For each term year.
5. Recommended experience with jails and institutions.
6. Communicate with jails in the Tristate region to coordinate Sponsorship Behind the Walls participation.
7. Send letters, upon review of the committee, to jails regarding Sponsorship Behind the Walls.
8. Prepares and present a Sponsorship Behind the Walls program report for each

7. VII – ADDITIONAL GUIDELINES

Add Sponsorship Behind the Walls Program Guidelines.

After VIII General Information and before Regional Activities Coordinator.

Sponsorship Behind the Walls Program Guidelines.

Sponsorship Behind the Walls is a component of Regional H & I subcommittee.

A. Who is eligible to sponsor:

- a. Any addict with a working knowledge of the 12 steps is eligible to sponsor an inmate. It is **required** that the sponsor **have 2 (two) year clean**
- b. Clean with an NA sponsor and NA homegroup.
- c. **Must complete a H and I, and Sponsorship Behind the Walls Program workshop Each term year.**
- d. Attendance of Bi-monthly **Regional H & I Subcommittee** meetings is recommended but not required
- e. Must follow all guidelines and restrictions instituted by the subcommittee.

B. Guidelines for Sponsorship Behind the Walls

- a. All correspondences will occur via mail. No calls or face-to-face meetings between the sponsor-sponsee will occur while the sponsee is incarcerated.
- b. All letters will go through the Regional Office. No personal addresses will be used.

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- c. A pen name should be used by the sponsor to assist with anonymity.
- d. The sponsor will not send any money, products, items, books, etc., to the sponsee. If the sponsee requests literature, the sponsor should notify the Regional Outreach Committee to handle the request.
- e. Upon release from jail, all communications on behalf of the sponsor's position in Sponsorship Behind the Walls will stop. Any further communication is at the discretion of the sponsor and is separate from Regional Outreach.
- f. Sponsorship Behind the Walls can only assist incarcerated individuals within the Tristate Region. Any requests from outside of the region will be referred to the appropriate contact, as possible.
- g. All letters received are reviewed by the Sponsorship Behind the Walls Chairperson and a Welcome letter is sent to the corresponding inmate. Once the inmate responds to the welcome letter they are then assigned a qualified sponsor. If a sponsor is not available within three weeks of the receipt of the reply letter, a second follow-up letter containing step work questions will be sent to ensure a timely reply to the sponsee. Every effort should be made to identify a sponsor right away.
- h. It is a group conscious decision that men sponsor men and women sponsor women. If a request is made for sponsorship outside of these guidelines, it will be a group conscious decision and that the sponsor have 5 years clean, has worked a 4 th Step and have talked with his/her sponsor.
 - i. A central database will include a list of all sponsees, their institution, their sponsor, and other information as necessary. It will be updated upon receipt of each new letter.
 - j. All outreach will be done at the level of the institution and no inmates will be contacted directly without reaching out to the subcommittee first.
- K. All letters are subject to be reviewed by H&I Subcommittee Chairs.
- l. Sponsees shall not be sponsored by a sponsor who is related or has/have relationships with Sponsee.

C. Contact information a.

A link to contact SBTW is available on the tristate regional office website (outreach@tsrcna.org)

Motions Tally Sheet

This tally sheet is for you to collect responses on the 12 motions for consideration at the 2025 interim WSC. The *Interim WSC Report* is available for download from the conference webpage: na.org/conference. The report contains intents and rationales for each of the motions (except #2) and more information about the interim WSC.

MAKER OF ALL MOTIONS IS WORLD BOARD				
#1	To adopt for the 2025 Interim WSC and the 2026 WSC only: If a motion has consensus in an initial straw poll (that's 80% or more in support or not in support), the Cofacilitators will announce the results as a final decision.	Yes	No	Abs
#2	To approve the 2023 World Service Conference minutes.	Yes	No	Abs
#3	To approve the 2025–2026 Narcotics Anonymous World Services, Inc. Budget.	Yes	No	Abs
#4	To extend the 2023–2025 Reimbursement Policy through the 2026 fiscal year.	Yes	No	Abs
#5	To adopt for the current conference cycle only: The 2026 WSC will take a new step in Strategic Planning by using a revised process (described on pages 6–7 of this document) for the CAR survey to consider ideas for recovery literature, service material, and Issue Discussion Topics. Instead of submitting motions for project plans to create specific pieces of service material, recovery literature or IDTs for the 2026 <i>Conference Agenda Report</i> , conference participants will submit those ideas for possible inclusion in the 2026 CAR survey.	Yes	No	Abs
#6	To update <i>A Guide to World Services in NA (GWSNA)</i> amendment deadline policy to include first draft due forty-five (45) days in advance of WSC and final amendment deadline thirty (30) days in advance of WSC.	Yes	No	Abs
#7	To add to GWSNA amendment deadline policy to include first draft due thirty (30) days in advance of <u>interim</u> WSC and final amendment deadline fifteen (15) days in advance of <u>interim</u> WSC.	Yes	No	Abs
#8	To add the following language defining amendments to the CAR & CAT-related paragraphs in <i>GWSNA</i> (pages 13 & 14): <u>An amendment to a motion is a change or addition designed to improve the motion. The purpose of an amendment is to refine a motion to move the Fellowship closer toward consensus. An amendment should clarify, add, or subtract language that keeps the motion consistent with its intent. An amendment shall not replace a motion or introduce a substitute or contrary motion. A motion to split or divide a motion is an amendment to the motion.</u>	Yes	No	Abs
#9	To make the following changes regarding amendments and replacements of motions during the decision-making process to Addendum F in <i>GWSNA</i> : 8. The Conference may decide to replace or amend motions that have been presented based on prior discussions. When the motion is presented, the <u>WSC Co-facilitator may recognize any participant offering a replacement or amendment, or offer a suggestion to the Conference during the discussion of a motion.</u> If supported by two-thirds of the Conference, the replacement/ amendment will be accepted. The <u>WSC Co-facilitator may interrupt this simplified process at any time they believe such action is warranted.</u>	Yes	No	Abs
#10	All candidates for World Service positions are forwarded to the HRP from regions, zonal forums, or the World Board (RBZ).	Yes	No	Abs
#11	If motion 10 is adopted, to redefine the purpose of the World Pool to be used to retain information on candidates forwarded for consideration by regions, zones, and the World Board as a part of the Human Resource Panel's nomination process.	Yes	No	Abs
#12	To not utilize a seating workgroup for the 2023–2026 cycle.	Yes	No	Abs